

Jefferson County Historic
Site Preservation Commission

Minutes

September 26, 2013

Time: 6:30pm

Commission Members: John Molinaro, Chair; Larry Cole, Vice-Chair; Kathleen Woodbury, Secretary; Cindy Arbiture, Robert Birmingham, James Levy, Jessie Powers

1. Meeting was called to order at 6:30 pm by Chair John Molinaro
2. Roll call: Members present: John Molinaro, Kathleen Woodbury, Cindy Arbiture, Bob Birmingham. Absent: Jessie Powers, James Levy, Larry Cole
3. Open Meeting Compliance: OK.
4. Agenda as written.
5. Minutes of July 25, 2013 meeting approved by motion by Bob, seconded by Cindy.
6. Communication – Received two copies of The Alliance Review; received \$76.54 from Arcadia Publishing.
7. None.
8. We need to schedule a meeting for eligible and surveyed property owners, including WHS staff. Discussion on whether we should do one meeting with both eligible and surveyed or split it into two separate meetings, and when to schedule. Decision tabled until next meeting.
9. Form for Landmark Status: if the property has been surveyed owner only needs to give basic info and will be able to use the abbreviated form – John will email to us. John moved, Bob seconded. Passed unanimously.
10. The 2014 4th quadrant survey contract in the amount of \$25K was awarded to Legacy Architecture with the following provisions to offset our printing costs: 5 copies from WHS will come to us and 5 copies printed by Legacy will come to us.
11. The search for a new commission member to fill the spot vacated by Larry Cole's departure continues. A few names were suggested and we will check further for possible interest. Discussion on changing time of meeting to accommodate members tabled until next meeting.
12. Meeting dates: October 24, November 21
13. Bob moved to adjourn at 8:35pm, Kathleen seconded.

